

**CITY OF HOPKINSVILLE**  
**ANNUAL REPORT OF EMPLOYEES PAYROLL WITHHOLDING**  
**2011**

P O BOX 707 – 101 NORTH MAIN ST  
HOPKINSVILLE, KY 42241-0707  
270-890-0221, 890-0222, or 890-0231

**Name of Company** \_\_\_\_\_  
**Address** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- 1. Total Gross wages, tips, other compensations per Box 1 of Federal Form W-2... \$ \_\_\_\_\_
- 2. Add any elective or non-elective deferrals..... \$ \_\_\_\_\_
- 3. Total Gross Compensations (line 1 plus line 2)..... \$ \_\_\_\_\_
- 4. Gross Compensations earned outside City limits ..... \$ \_\_\_\_\_
- 5. Gross Wages subject to payroll withholding (subtract line 4 from line 3) ..... \$ \_\_\_\_\_
- 6. Total Withholding Due (line 5 multiplied by 1.95%)..... \$ \_\_\_\_\_
- 7. Total payments remitted (January – December 2011) ..... \$ \_\_\_\_\_
- 8. If line 7 is less than total withholding due (from line 6), please remit balance due \$ \_\_\_\_\_

**IMPORTANT: Please attach copies of Federal Forms W-2 and W-3 (transmittal of Wage and Tax Statements) or a detailed employee listing with the required equivalent information. If W-2 forms are not attached, you will need to submit a letter certifying that the totals used to calculate City withholding are GROSS earnings (include all pretax deductions).**

I hereby certify that the information and statements contained herein or attached are correct.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**CITY ORDINANCE REQUIRES THIS REPORT TO BE FILED NO LATER THAN FEBRUARY 28 OF EACH YEAR**